

## **Terms of Reference**

### **Senior Consultant-Immunization (Two Positions)**

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

#### **Roles and Responsibilities:**

1. Assist Immunization Division, MoHFW, in review and coordination of the allocated thematic components of UIP like Monitoring & Evaluation, Cold Chain, AEFI, Health System Strengthening etc. with states and partners.
2. Provide techno-managerial support to Immunization Division for various activities of the Immunization division.
3. Assist Immunization division in establishing monitoring and review mechanism related to vaccine stock, cold chain logistics and training. Monitoring and evaluation of Universal Immunization Programme (UIP) and provide feedback to senior officials in MoHFW and state officials for interventions at national and subnational levels.
4. Implementation and review of Mission Indradhanush.
5. Planning and execution of Japanese Encephalitis Vaccination Campaign.
6. Assist the states in preparation and review of Programme Implementation Plan under NHM.
7. Implementation & regular monitoring of AEFI Surveillance program.
8. Provide technical assistance for development and dissemination of IEC Material for communication related activities for immunization.
9. Develop technical guidelines and protocols on matters related to vaccines, programme implementation and policy for improving immunization coverage in the country.
10. Assist MoHFW in techno-managerial capacity for introduction of new vaccines.
11. Projection of the Vaccine requirements for Universal Immunization Programme.
12. Undertake field visits to monitor the planning and implementation of immunization program, providing feedback at appropriate levels.
13. Preparing feedbacks for Senior Government Officials & Minister of Health & Family Welfare for review of Immunization Programme at various forums.
14. Liaisoning with States/UTs for effective implementation of programme and improvement of immunization coverage.
15. Organize and coordinate meetings of technical expert committees, document the minutes of meetings and subsequent follow up on action points.
16. Coordinate with partners and stakeholders for improvement of program performance.
17. Undertake any other activities / tasks as assigned by the supervisors.

#### **Eligibility:**

1. MBBS with MD/DNB in Community Medicine/Preventive & Social Medicine/Social & Preventive Medicine/Community Health Administration.
2. Minimum 5+ years of experience out of which 1 year relevant experience in RCH/Immunization related programmes. Preference will be given to candidates who have worked in RCH/Immunization programme at National level.
3. Candidates having experience in public health system, and relevant government policies/ strategies, particularly in the field of National Health Mission and Immunization.
4. Computer proficiency with commonly used packages like MS Word, Excel, Power Point & Web surfing.
5. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi is also desirable.
6. Demonstrated ability to work in a multi-disciplinary team environment.
7. Demonstrated experience in operationalizing health programme at field level/ working in strengthening of district level health systems.
8. Willingness to travel to states and districts to provide technical assistance and ability to work on different assignments simultaneously to meet the timelines for assignments.
9. Formal educational qualification, experience and age could be relaxed when there is published work of high quality or work experience of specific relevance.

**Desirable:**

1. Work experience of minimum 1 year in the field of Immunization at National level.

**Age:** Up to 55 years as on last date for receiving application and having sound health to undertake extensive field visits.

**Remuneration Range:** Between Rs. 90,000/- to 130,000 per month

**Location:** New Delhi with willingness to travel to states and districts.

**How to Apply:** Candidates are requested to download the **application form** attached with the ToR which is uploaded on the NHSRC website and email the duly filled application form to [mohfw.recruitment@gmail.com](mailto:mohfw.recruitment@gmail.com) by **4 p.m. on 17-Oct-2017**. Application submitted in other format will not be accepted.